



# 1<sup>st</sup> Call for Proposals

## Cross-border Programme Bosnia and Herzegovina – Montenegro

### Information Days

*European Union Delegation to Bosnia and Herzegovina*

This presentation is for information only. Relevant guidance is included in the Call.



# Agenda

- **Cross-border Programme and legal framework**
- **Call for Proposals (CfP) presentation:**
  - 1. Objectives and Budget**
  - 2. Rules / eligibility criteria**
  - 3. Submission: PADOR / PROSPECT**
  - 4. Evaluation**
  - 5. Timetable**
  - 6. Questions and Answers**

## Cross-border Programme and legal framework

- *Instrument for Pre-accession Assistance 2014-2020 (IPA II) – continued support to CBC :*
  - *promoting good neighbourly relations*
  - *fostering EU integration and*
  - *promoting socio-economic development.*
- *IPA I CBC BiH MNE 2007 – 2013 – 3 Calls for Proposals, 35 projects (68 grant contracts), 7.11 MEURO (3.33 BiH, 3.78 MNE) EU funding*
- *Continued support for CBC under IPA II, but not the same Programme*



**CBC BiH – MNE 2007 - 2013**

**VS**

**CBC BiH – MNE 2014 - 2020**

- *Thematic Priorities*
- *Territory*
- *Implementation :*
  - *one project = one contract*
  - *single Contracting and Payment Authority*
  - *role of Joint Technical Secretariat (JTS), Operating Structures (OS) and Joint Monitoring Committee (JMC)*

## Cross-border Programme and legal framework 2

- Regulation (EU) No 231/2014 of the European Parliament and of the Council of 11 March 2014 establishing an Instrument for Pre-accession Assistance (IPA II)
- Regulation (EU) No 236/2014 of the European Parliament and of the Council of 11 March 2014 laying down common rules and procedures for the implementation of the Union's instruments for financing external action
- Commission Implementing Regulation EU no 447/2014 of 2 May 2014 on the specific rules for implementing the IPA II regulation



# Call for Proposals

## Overall objective of this Call for Proposals

*the sustainable development in the cross-border area between Bosnia and Herzegovina and Montenegro is promoted by the implementation of common actions based on an efficient use of the comparative advantages of the programme area*

***Glavni cilj Poziva za dostavljanje projektnih prijedloga Održivi razvoj u prekograničnom području Bosne i Hercegovine i Crne Gore promovisan putem implementacije zajedničkih aktivnosti zasnovanih na efikasnom korištenju komparativnih prednosti programskog područja .***



**Specific Objective 1: Employment opportunities and social inclusion of vulnerable groups are enhanced**

**Posebni cilj 1: Unapređenje mogućnosti za zapošljavanje i socijalna inkluzija ranjivih grupa**

**Specific objective 2: The quality and diversification of the tourism offer building on natural and cultural heritage is improved**

**Posebni cilj 2: Poboljšanje kvaliteta i raznovrsnosti turističke ponude zasnovane na prirodnom i kulturnom naslijeđu**

## Cross cutting issues Horizontalna pitanja

- *Gender equality and promotion of equal opportunities.*  
**Jednakost spolova i promocija jednakih mogućnosti.**
- *Protection and promotion of ethnic minority rights, including their participation in decision making processes.* **Zaštita i promovisanje prava etničkih manjina, uključujući učešće istih u donošenju odluka.**
- *Integration of persons with physical and mental disabilities.* **Integracija osoba za psihičkim i mentalnim smetnjama.**
- *Safeguard and promotion of children's rights and promotion of children's participation in decision-making processes.* **Očuvanje i promovisanje dječijih prava i učešća djece u procesu donošenja odluka.**
- *Democratic standards, anti-discriminatory practices and good governance.*  
**Demokratski standardi, anitidiskriminacijske prakse i dobro upravljanje.**
- *Protection of environment and preservation of natural resources and biodiversity.*  
**Zaštita životne sredine i očuvanje prirode i bioraznolikosti.**

*Please note that mainstreaming cross-cutting issues will be scored through the evaluation methodology of this call as formulated in section 2.3 GfA.* **Horizontalna pitanja će se ocjenjivati evaluacijskom metodologijom ovog Poziva iz tačke 2.3 SzA.**



## Financial allocation / Finansijske alokacije

1.	<p><b>Specific Objective 1: Employment opportunities and social inclusion of vulnerable groups are enhanced</b></p> <p><b>Posebni cilj 1: Unapređenje mogućnosti za zapošljavanje i socijalna inkluzija ranjivih grupa</b></p>	€ 720,000.00
2.	<p><b>Specific objective 2: The quality and diversification of the tourism offer building on natural and cultural heritage is improved</b></p> <p><b>Posebni cilj 2: Poboljšanje kvaliteta i raznovrsnosti turističke ponude zasnovane na prirodnom i kulturnom naslijeđu</b></p>	€ 2,520,000.00
	<b>Total / Ukupno</b>	<b>€ 3,240,000.00</b>

## Amount of the EU grant / Iznos bespovratnih sredstava

**Minimum and maximum amount of the EU-funded grant**  
**Minimalni i maksimalni iznosi bespovratnih IPA sredstava**

**Specific Objective 1**  
**Posebni cilj 1**



**200 000 € – 400 000 €**

**Specific Objective 2**  
**Posebni cilj 2**



**200 000 € – 400 000 €**

**EU GRANT**  
**BESPOVRATNA SREDSTVA**  
**MIN 20 % - MAX 85 %**

**CO-FINANCING**  
**SU-FINANSIRANJE**  
**MIN 15 % - MAX 80 %**

## Duration of Operations / Trajanje projekata

**Specific Objective 1**  
**Posebni cilj 1**

- **Minimum: 12 months**
- **Maximum: 24 months**

**Specific Objective 2**  
**Posebni cilj 2**

- **Minimum: 12 months**
- **Maximum: 24 months**

# Eligibility – Applicants and Co-applicants

## Uslovi – aplikanti i ko-aplikanti (1)

- *be a legal person **and pravno lice i***
- *be non-profit-making **and neprofitno i***
- *be effectively established in either Bosnia and Herzegovina or Montenegro, **and osnovano u BiH ili Crnoj Gori i***
- *be directly responsible for the preparation and management of the operations with the co-applicant(s) and affiliated entity(ies), not acting as an intermediary, **and***  
***direktno odgovorno za pripremu i upravljanje projektom sa ko-aplikantima i pridruženim subjektima (ne kao posrednik), i***

# Eligibility – Applicants and Co-applicants

## Uslovi – aplikanti i ko-aplikanti (2)

- *be a specific type of institution or organisation such as (but not limited to): pripadanje određenoj kategoriji institucija ili organizacija poput (lista nije ograničena):*

*For Lot 1: business associations, business development organisations, employment offices, social and economic development departments in regional and local governments, centres for social welfare, high education institutions, vocational education and training institutions, social partners and civil society organisations / Za Lot 1: poslovna udruženja, organizacije za razvoj poslovanja, uredi za zapošljavanje, odjeli za društveni i ekonomski razvoj pri vladama na regionalnom i lokalnom nivou, centri za socijalnu zaštitu, institucije visokog obrazovanja, institucije za strukovno obrazovanje i obuku, organizacije socijalnih partnera i civilnog društva.*

## Eligibility – Applicants and Co-applicants

### Uslovi – aplikanti i ko-aplikanti (3)

*For Lot 2: organisations responsible for maintenance and development of natural and cultural heritage, tourism development organisations, local and regional governments.*

***Za Lot 2: Organizacije odgovorne za održavanje i razvoj prirodnog i kulturnog nasljeđa, razvoj turizma, vladine institucije i organizacije na regionalnom i lokalnom nivou.***

## Eligibility – Affiliated Entities, Associates and Contractors

### Uslovi – Pridruženi subjekti, saradnici i ugovarači (1)

- *Affiliated entities: Only entities having a structural link with the applicants (i.e. the lead applicant or a co-applicant), in particular a legal or capital link. (GfA 2.1.2)*

***Pridruženi subjekti: samo lica koja imaju strukturalnu vezu za aplikantima (vodeći aplikant ili ko-aplikant), posebno pravnu ili kapitalnu vezu (Smjernice za aplikante 2.1.2).***

## Eligibility – Affiliated Entities, Associates and Contractors

### Uslovi – Pridruženi subjekti, saradnici i ugovarači (2)

➤ *Associates: Other organisations or individuals that may be involved in the action, play a real role in the action but may not receive funding from the grant, with the exception of per diem or travel costs. (GfA 2.1.3.) NOT subject to eligibility.*

***Saradnici: druge organizacije ili pojedinci koji mogu biti uključeni u projekat, imaju stvarnu ulogu u projektu, ali ne mogu se finansirati iz granta, osim troškova dnevnica ili putnih troškova. NE podliježu pravilima prihvatljivosti.***



## Eligibility – Affiliated Entities, Associates and Contractors

### Uslovi – Pridruženi subjekti, saradnici i ugovarači (3)

- *Contractors : through contract award , subject to procurement rules set out in Annex IV to the standard grant contract. Associates or affiliated entity(ies) cannot be also contractors in the project.*

***Ugovarači: putem potpisivanja ugovora, koji podliježu pravilima nabavke iz aneksa IV grant ugovora. Pridruženi subjekti ili saradnici ne mogu biti i ugovarači u istom projektu.***

## Eligibility – Actions

### Uslovi – Projekti (1)

*Shall deliver clear cross-border impacts and benefits, that is, they must:*

*Moraju dovesti do jasnih prekograničnih uticaja i koristi, tj:*

➤ *take place in the specific programme area of Bosnia and Herzegovina and/or Montenegro;*

*Odvijati se u programskom području B&H i/ili Crne Gore;*

➤ *have cross-border impacts and benefits in parts of the programme area of Bosnia and Herzegovina and Montenegro;*

*Imati uticaj i koristi u dijelovima B&H i Crne Gore na teritoriji programa;*

## Eligibility – Actions

### Uslovi – Projekti (2)

- *foresee cooperation of the cross-border applicant and co-applicant(s) in: uključivati saradnju prekograničnih aplikanata i koaplikanata u:*
- i. joint development / zajedničkoj izradi*
  - ii. joint implementation / zajedničkoj implementaciji*
  - iii. joint staffing / zajedničkom osoblju*
  - iv. joint financing / zajedničkom finansiranju*
  - v. or both joint staffing and financing / ili u oboje, zajedničkom osoblju i zajedničkom finansiranju.*



## Eligibility – Actions

### Uslovi – Projekti (3)

*An operation may be implemented in a single participating country, provided that cross-border impacts and benefits are identified.*

*Projekat se može provoditi u samo jednoj zemlji učesnici programa pod uslovom da se identifikuju prekogranični uticaji i koristi.*

# Eligibility – Actions

## Uslovi – Projekti (4)

- **Specific Objective 1: Employment opportunities and social inclusion of vulnerable groups are enhanced** **Posebni cilj 1: Unapređenje mogućnosti za zapošljavanje i socijalna inkluzija ranjivih grupa:**

**Result 1: Opportunities for creation of new jobs for vulnerable groups and their employability are increased**

**Rezultat 1: Povećanje mogućnosti za otvaranje novih radnih mjesta za ranjive grupe i njihovog upošljavanja**

# Eligibility – Actions

## Uslovi – Projekti (5)

➤ **Indicators for Result 1** Indikatori za Rezultat 1:

**1.1.1 Number of new business development and employment generation initiatives supported** Broj novih inicijativa za razvoj poslovanja i kreiranje zapošljavanja

**1.1.2 Number of trainings internships and mentoring support services delivered** Broj obuka, stažiranja, mentorskih usluga

**1.1.3 Number of participants in trainings, internship and mentoring services** Broj učesnika u obukama, stažiranju i mentorskim uslugama

## Eligibility – Actions

### Uslovi – Projekti (6)

- **Specific objective 2: The quality and diversification of the tourism offer building on natural and cultural heritage is improved** Posebni cilj 2: Poboljšanje kvaliteta i raznovrsnosti turističke ponude zasnovane na prirodnom i kulturnom naslijeđu

**Result 2.1 The number of tourists in rural and natural protected areas are increased** Rezultat 2.1 Broj turista u ruralnim i prirodnim zaštićenim područjima

**Result 2.2 The image and tourist attractiveness of the cross-border region as a multi-ethnic and culturally diverse European destination is improved** Rezultat 2.2 Poboljšanje imidža i turističke privlačnosti prekograničnog regiona kao multi-etničkog i kulturološki raznolike evropske destinacije

## Eligibility – Actions Uslovi – Projekti (7)

➤ **Result 2.1 The number of tourists in rural and natural protected areas are increased** **Rezultat 2.1 Broj turista u ruralnim i prirodnim zaštićenim područjima**

**Indicators for Result 2.1** **Indikatori za Rezultat 2.1:**

**2.1.1 Number of and proceeds from visitors/users of joint rural and natural protected areas** **Broj posjetilaca/korisnika u zajedničkim ruralnim i prirodnim zaštićenim područjima i ostvarene naknade od istih**

**2.1.2 Number of thematic clusters and other long-term cross-border business linkages created** **Broj tematskih klastera i ostalih vidova uspostavljenih dugoročnih poslovnih veza**



## Eligibility – Actions Uslovi – Projekti (8)

- **Result 2.2 The image and tourist attractiveness of the cross-border region as a multi-ethnic and culturally diverse European destination is improved** **Rezultat 2.2 Poboljšanje imidža i turističke privlačnosti prekograničnog regiona kao multi-etničkog i kulturološki raznolike evropske destinacije**

### **Indicators for Result 2.2** **Indikatori za Rezultat 2.2:**

**2.2.1 Number of cultural events organized** **Broj organizovanih kulturnih događaja**

**2.2.2 Percentage of heritage sites which have improved their visibility** **Procenat kulturno-istorijskih znamenitosti koje su poboljšale njihovu vidljivost**

## Eligibility of Activities – Locations

### Prihvatljive aktivnosti - lokacije

- **Obavezno provodjenje aktivnosti projekta u jednoj ili vise jedinica teritorijalne organizacije** *Actions must take place in one or more of the following territorial units:*
  - ***Bosnia and Herzegovina: Jablanica, Konjic, Trnovo, Trnovo RS, Pale, Pale Prača, Novo Goražde, Goražde, Čajniče, Foča Ustikolina, Kalinovik, Rudo, Višegrad, Rogatica, Foča, Gacko, Nevesinje, Mostar, Hadžici, Ist. Ilidža, Ilidža, Široki Brijeg, Ljubuški, Čapljina, Čitluk, Stolac, Berkovići, Bileća, Ljubinje, Neum, Ravno, Istočni Mostar, Trebinje, Prozor/Rama, Kupres, Kupres (RS), Tomislavgrad, Posušje, Grude, Livno, Sokolac, Istočno Novo Sarajevo, Sarajevo Novi Grad, Vogošća, Sarajevo Stari Grad, Sarajevo Istočni Stari Grad, Ilijaš, Vareš, Breza, Visoko, Kiseljak, Fojnica, Kreševo, Centar Sarajevo, Novo Sarajevo, Olovo.***
  - ***Montenegro: Pljevlja, Plužine, Žabljak, Šavnik, Nikšić, Herceg Novi, Kotor, Tivat, Bijelo Polje, Mojkovac, Kolašin, Berane, Petnjica, Danilovgrad.***

## Ineligible operations

### Neprihvatljivi projekti (1)

- operations concerned only or mainly with individual sponsorships for participation in workshops, seminars, conferences and congresses; projekti koji se odnose samo ili uglavnom na individualno finansiranje učesnika u radionicama, seminarima, konferencijama i kongresima;
- operations concerned only or mainly with individual scholarships for studies or training courses; projekti koji se odnose samo ili uglavnom na uglavnom stipendije
- operations aimed at the upgrading of infrastructure and equipment in privately owned facilities; projekti koji se odnose na poboljšanje infrastrukture i opreme u privatnom posjedu;

## Ineligible operations

### Neprihvatljivi projekti (2)

- preparatory studies or preparation of preliminary design for works to be carried out within the project; pripremne studije ili dizajn radova koji se finansiraju iz projekta
- operations without a real cross-border impact; projekti bez prekograničnog uticaja;
- operations linked to political parties; projekti povezani sa politčkim partijama;
- operations including commercial and profit-making activities projekti koji obuhvataju komercijalne i profitne aktivnosti;
- operations which fall within the general activities of competent state institutions or state administration services, including local government projekti koji spadaju u opšte aktivnosti nadležnih institucija ili službi državne administracije, uključujući i lokalne;

## Ineligible operations

### Neprihvatljivi projekti (3)

- **operations confined to charitable donations; donacije;**
- **operations covered and financed by other EU funded programmes / projekti pokriveni i finansirani iz sredstava drugih EU programa;**
- **purchasing of vehicles. Such actions may be considered for acceptance only for the Specific Objective 1 and only if crucial for implementation of the action / kupovina vozila. Takve aktivnosti se mogu razmotriti za posebni cilj 1 samo ako su neophodni za projekat;**
- **humanitarian activities / humanitarne aktivnosti.**

## Indicative list of eligible activities

### Indikativna lista prihvatljivih aktivnosti (1)

**Result 1: Opportunities for creation of new jobs for vulnerable groups and their employability are increased** **Rezultat 1: Povećanje mogućnosti za otvaranje novih radnih mjesta za ranjive grupe i njihovog upošljavanja**

- *Identifying labour and skills shortages and establishing efficient labour market information systems; Identifikovanje potrebnih vjestina i radne snage i uspostavljanje efikasnih informacijskih sistema za trziste rada.*
- *Development of vocational training and non-formal and life-long learning programmes; Razvoj programa strukovnog obrazovanja, neformalnog i cjelozivotnog ucenja.*
- *Vocational training, non-formal and life-long education activities; Aktivnosti strukovnog obrazovanja, neformalnog i cjelozivotnog ucenja*

## Indicative list of eligible activities Indikativna lista prihvatljivih aktivnosti (2)

- *Internships in existing companies, trades and crafts; Stažiranje u postojećim firmama, obrtima, zanatima;*
- *Mentoring of unemployed persons within vulnerable groups at companies, trades and crafts; Mentorstvo nezaposlenih osoba unutar ranjivih grupa, pri firmama, obrtima, zanatima;*
- *Introduction of practical curriculum into educational and adult-education institutions; Uvođenje praktičnog plana i programa u obrazovne institucije (i obrazovanje odraslih)*
- *Identifying and matching the skills training with real private sector needs; Identifikovanje i usklađivanje obuke sa stvarnim potrebama privatnog sektora;*

## Indicative list of eligible activities Indikativna lista prihvatljivih aktivnosti (3)

- *Provision of careers advice and guidance services; Pružanje usluga savjetovanja u karijeri*
- *Public private consultations and dialogue aimed at detecting employment opportunities and reducing business barriers; Javno-privatne konsultacije i dijalog radi utvrđivanja prilika za zapošljavanje i smanjivanje prepreka za poslovanje;*
- *Identifying and promoting viable public private partnerships and business linkage schemes with strong potential for generating new employment opportunities; Identifikovanje i promocija javno privatnog partnerstva i poslovnih veza sa jakim potencijalom za nove prilike za zapošljavanje.*



## Indicative list of eligible activities

### Indikativna lista prihvatljivih aktivnosti (4)

- *Promoting and enhancing business innovation skills for creation of new employment opportunities; Promovisanje i unapređenje vještina poslovih inovacija za kreiranje novih prilika za zapošljavanje*
- *Organization of joint Job fairs / roundtables/ public education/ promotional events or campaigns; Organizacija zajedničkih sajmova za zapošljavanje / okruglih stolova / javnih obrazovnih, promotivnih događaja i kampanja*
- *Promotion of self-employment activities; Promovisanje aktivnosti samozapošljavanja*
- *Small-scale demonstration projects on renewable energy use; Demonstracijski projekti o korištenju obnovljive energije malog obima;*
- *Small infrastructure works and procurement of equipment. Mali infrastrukturni radovi i nabavke opreme.*

## Indicative list of eligible activities

### Indikativna lista prihvatljivih aktivnosti (1)

**Result 2.1 The number of tourists in rural and natural protected areas are increased** **Rezultat 2.1 Broj turista u ruralnim i prirodnim zaštićenim područjima**

**Result 2.2 The image and tourist attractiveness of the cross-border region as a multi-ethnic and culturally diverse European destination is improved** **Rezultat 2.2 Poboljšanje imidža i turističke privlačnosti prekograničnog regiona kao multi-etničkog i kulturološki raznolike evropske destinacije**

- ***Joint development of new tourism products and services using ICT and other available technologies – information exchange, networking, structuring, positioning and branding; Zajedničko razvijanje novih turističkih proizvoda i usluga uz upotrebu IKT i drugih raspolozivih tehnologija – razmjena informacija, umrezavanje, uspostava struktura, pozicioniranje i brendiranje;***
- ***Organization of promotional events and communication and publicity campaigns; Organizacija promotivnih događaja i kampanja***
- ***Exchange and transfer of experiences; Razmjena i prenos znanja***

## Indicative list of eligible activities Indikativna lista prihvatljivih aktivnosti (2)

- *Training and capacity building in marketing skills of tourism operators; Obuka i jačanje kapaciteta turističkih radnika za marketing*
- *Development and implementation of targeted training schemes for existing and would-be tourism employees in less developed tourist areas; Razvoj i provođenje ciljane obuke za postojeće i buduće radnike u turizmu u manje razvijenim turističkim oblastima;*
- *Small scale works in hospitality infrastructure and procurement of equipment; Infrastruktura manjeg obima i nabavka opreme*
- *Organization of joint events, symposiums, workshops etc.; Organizacija zajedničkih događaja, simpozija, radionica, itd.*

## Indicative list of eligible activities Indikativna lista prihvatljivih aktivnosti (3)

- *Specific professional interventions aimed at protection and promotion of cultural heritage and traditions; Posebne profesionalne intervencije na zaštiti i promociji kulturnog naslijeđa i tradicije*
- *Arrangement of light infrastructure to support the development of key products (e.g. visitor centres, sign posting, and recreational facilities for tourism purposes); Uređenje infrastrukture kao podrška razvoju glavnog proizvoda (npr. centara za posjetioce, postavljanje signalizacije i rekreacionih centara u svrhu turizma)*
- *Restoration and preservation of historical and cultural sites, including access to them. Restauracija i očuvanje istorijskih i kulturnih lokacija, uključujući i prilaz istima.*

## Number of applications **Dozvoljeni broj projekata**

*The lead applicant may not submit more than one application(s) per lot under this call for proposals.*

*The lead applicant may not be awarded more than one grant(s) per lot under this call for proposals.*

*The lead applicant may be a co-applicant or an affiliated entity in another application under this Call (any lot) at the same time.*

**Vodeći aplikant**

**može podnijeti 1 projekat za svaki lot (max. 2 za Poziv)**

**može dobiti 1 grant u lotu**

**može biti ko-aplikant ili pridruženi subjekt u drugom projektu u Pozivu.**

## Number of applications Dozvoljeni broj projekata

*A co-applicant/affiliated entity may submit more than one application(s) per lot under this call for proposals.*

*A co-applicant/affiliated entity may not be awarded more than one grant(s) per lot under this call for proposals.*

***Ko-aplikant / pridruženi subjekt  
može podnijeti više od jednog projekta  
može dobiti 1 grant u lotu.***

## Eligibility of costs **Prihvatljivost troškova (1)**

### *(In)eligible costs*

- *IPA Regulation; Financial Regulation; Framework Agreement, Financial Agreement(s)*



### *Special Conditions of the Grant Contract*

- *Annex II Grant Contract, Article 14.1*

### *(Ne)prihvatljivi troškovi*

- *IPA regulativa, Finansijska regulativa; Okvirni sporazum, Finansijski sporazum(i)*



### *Posebni uslovi ugovora*

- *Aneks II Grant Ugovora, Član 14.1*

## Eligibility of costs **Prihvatljivost troškova (2)**

### *Eligible costs :*

- *They are incurred during the implementation of the Action*  
**Moraju nastati tokom provedbe projekta**
- *They are indicated in the estimated overall budget for the Action*  
**Moraju biti navedeni u budžetu projekta**
- *They are necessary for the implementation of the Action*  
**Moraju biti nužni za implementaciju aktivnosti koje su predmet Ugovora**



## Eligibility of costs Prihvatljivost troškova (3)

- *They are identifiable and verifiable (being recorded in the accounting records of the Beneficiary(ies) Moguće ih je identifikovati i provjeriti (moraju biti zabilježeni u poslovnim knjigama)*
- *They comply with the requirements of applicable tax and social legislation Da su u skladu sa zahtjevima relevantnih zakona i socijalnih propisa*
- *They are reasonable, justified and comply with the requirements of sound financial management, in particular regarding economy and efficiency Moraju biti razumni, opravdani i u skladu sa zahtjevima odgovornog finansijskog upravljanja.*

## Eligible direct costs Prihvatljivi direktni troškovi (1)

*Eligible direct costs / Prihvatljivi direktni troškovi :*

➤ *The cost of staff assigned to the Action*

*Troškovi osoblja/zaposlenika na projektu;*

*Salary costs of the personnel of national administrations may be eligible to the extent that they relate to the cost of activities which the relevant public authority would not carry out if the action were not undertaken.*

*Troškovi plate uposlenika državne uprave mogu biti prihvatljivi ako se odnose na trošak aktivnosti koje taj organ javne uprave ne bi obavljao da aktivnosti projekta nisu poduzete.*

## Eligible direct costs Prihvatljivi direktni troškovi (2)

### *Eligible direct costs /Prihvatljivi direktni troškovi :*

- *Travel and subsistence costs for staff and other persons taking part in the Action Putni Troškovi i dnevnice osoblja i osoba angažovanih na projektu;*
- *Purchase costs for equipment and supplies specifically dedicated to the purposes of the Action Troškovi nabave opreme nužne za provedbu projekta;*

## Eligible direct costs *Prihvatljivi direktni troškovi* (3)

### *Eligible direct costs /Prihvatljivi direktni troškovi:*

- *Depreciation, rental or leasing costs for equipment* *Troškovi amortizacije, najma ili lizinga opreme;*
- *Costs of consumables* *Troškovi potrošnog materijala (consumables);*
- *Costs of service, supply and work contracts awarded by the Beneficiary(ies) for the purposes of the Action referred to in Article 10* *Troškovi koji nastaju podugovaranjem usluga/roba/radova navedenih u Članu 10;*

## Eligible direct costs Prihvatljivi direktni troškovi (4)

- *Costs deriving directly from the requirements of the Contract (dissemination of information, evaluation specific to the Action, audits, translation, reproduction, insurance, etc.) including financial service costs; Troškovi koji nastaju direktno provođenjem projekta (informisanje, evaluacija, prevođenje, produkcija, osiguranje) uključujući troškove finansijskih usluga;*
- *Duties, taxes and charges, including VAT, paid and not recoverable by the Beneficiary(ies), unless otherwise provided in the Special Conditions Carine, takse i naknade, uključujući PDV ukoliko su isti plaćeni a ne može ga se nadoknaditi, ukoliko nije drugačije predviđeno Posebnim uslovima Ugovora;*
- *Overheads, in the case of an operating grant Režijski troškovi u slučaju operativnoh granta.*

## Ineligible costs Neprihvatljivi troškovi (1)

- *debts and debt service charges (interest);*  
*Dugovanja i troškovi servisiranja duga (kamata);*
- *provisions for losses or potential future liabilities;*  
*Gubici ili moguće buduće obaveze;*
- *costs declared by the beneficiary(ies) and financed by another action or work programme receiving a European Union (including through EDF) grant;*  
*Troškovi koji se finansiraju iz drugog projekta ili programa koje finansira EU ) uključujući i EDF;*
- *purchases of land or buildings, except where necessary for the direct implementation of the action;*  
*Kupovina zemlje ili objekata, osim ako je neophodno za provedbu projekta;*

## Ineligible costs Neprihvatljivi troškovi (2)

- *currency exchange losses; Gubici zbog kursne razlike;*
- *credit to third parties; Kredit trećoj strani;*
- *in-kind contributions Doprinos u naturi;*
- *fines, financial penalties and expenses of litigation; Kazne i troškovi suđenja;*
- *interest on debt; Kamata na dug;*
- *value added tax (VAT) except where it is non-recoverable under national VAT legislation; Porez na dodatu vrijednost (PDV) OSIM ako se ne može izuzeti po zakonima zemlje;*
- *the decommissioning and the construction of nuclear power stations; dekomisija i izgradnja nuklearnih postrojenja;*

## Ineligible costs Neprihvatljivi troškovi (3)

- *investment to achieve the reduction of greenhouse gas emissions from activities falling under Annex I to Directive 2003/87/EC of the European Parliament and of the Council (1); ulaganja radi smanjenja emisije stakleničkog gasa;*
- *the manufacturing, processing and marketing of tobacco and tobacco products; proizvodnja, obrada i stavljanje na tržište duhana/duvana i preradevina;*
- *undertakings in difficulties as defined under Union State aid rules; poduzimanje radnji u teškim okolnostima prema pravilima Union State Aid*
- *investment in airport infrastructure (unless for environment). Ulaganja u aerodromsku infrastrukturu (osim za zaštitu okoliša).*





## How to apply? Kako aplicirati?

- *PADOR is obligatory. PADOR registracija je obavezna.*

*Concept Note / Koncept projekta:*

**APLIKANT**



**KO-APLIKANT**

**OBAVEZNO**

**OPCIONO**

*Full Application / Podnošenje projektnog prijedloga*

**APLIKANT**



**KO-APLIKANT**

**OBAVEZNO**

**OBAVEZNO**

- [http://ec.europa.eu/europeaid/pador\\_en](http://ec.europa.eu/europeaid/pador_en)

## PROSPECT

- ***PROSPECT is obligatory. Obavezno aplicirati putem online sistema PROSPECT.***

**<https://webgate.ec.europa.eu/europeaid/prospect>**

***Nakon prijave projekta, aplikant će dobiti automatsku potvrdu da je koncept projekta zaprimljen***

## Concept Note / Projektni koncept

- ***Must follow instructions in Annex A1 Podnesen prema instrukcijama (A1)***

***Koncept + kontrolna lista + deklaracija aplikanta***

***CN + checklist + applicant declaration***

- ***engleski jezik***
- ***procjena traženog finansiranja od strane EU***
- ***procenat traženog granta u odnosu na ukupne troškove***

# Concept Note / Projektni koncept

*Poštom (samo u dobro obrazloženim slučajevima):*

- jedan (1) original + 2 kopije
- potpisana deklaracija od strane aplikanta
- elektronska verzija (CD-rom ili USB stick) original projektnog koncepta

*Na koverti napisati:*

- referentni broj i naziv poziva
- naziv i adresa aplikanta i tekst: "**Not to be opened before the opening session**" i "Ne otvarati prije zvaničnog otvaranja"



# **CN Deadline Rok za projektni koncept**

**02.12. 2016.**

**16:00**

***Pitanja 21 dan prije roka na:***

***Questions 21 day before the deadline:***

**[DELEGATION-BOSNIA-AND-HERZEGOVINA-CfP153071@eeas.europa.eu](mailto:DELEGATION-BOSNIA-AND-HERZEGOVINA-CfP153071@eeas.europa.eu)**

***Sva pitanja o / All questions on PADOR / PROSPECT:***

**[EuropeAid-IT-support@ec.europa.eu](mailto:EuropeAid-IT-support@ec.europa.eu)**

## Full Application / Projekat

- podnosi se na poziv
  - Submitted upon invitation
- Aneks A.2 + logički okvir + budžet (očekivani izvor finansiranja) + deklaracija partnera + kontrolna lista + deklaracija aplikanta
  - Full Application + LF + Budget + declaration, mandate(s), statement(s) + checklist
- EU grant se ne može promijeniti za više od 20% u odnosu na iznos u konceptnom prijedlogu
  - Maximum 20% change of EU grant requested in CN

# Concept Note Evaluation Evaluacija projektne koncepta

## **Relevantnost projekta 30 bodova**

- ciljevi poziva
- ciljana područja i sektori
- korisnik i njihove potrebe
- dodatne vrijednosti

**Relevance 30 points (Call objectives, needs or the area and sectors, final beneficiaries and target groups needs, added values)**

## **Dizajn projekta 20 bodova**

- koherentnost dizajna, analiza problema
- izvodljivost i dosljednost prema ciljevima i očekivanim rezultatima

**Design 20 points (coherence, problem analysis, feasibility and consistency with objectives and results)**

- ✓ **Minimalno 30 bodova** potrebno za dalje razmatranje
- ✓ **Koncepti do najmanje 200% iznosa budžeta poziva**

# FA Evaluation Evaluacija projekta

## *Finansijska i operativna sposobnost 20 bodova*

- *projektno iskustvo, tehnička ekspertiza, ljudski i finansijski izvori*

## *Relevantnost projekta 30 bodova prenose se iz koncepta*

## *Efektivnost i izvodljivost 20 bodova*

- *Praktičnost i koherentnost aktivnosti, plan sprovođenja*
- *Indikatori postignuća, planirana evaluacija i partnersko učešće*

## *Održivost 15 bodova*

- *Uticaj na ciljne grupe, multipliciranje efekata, održivost rezultata*

## *Budžet i isplativost 15 bodova*

*Sadrži planirane aktivnosti, odnos između troškova i rezultata*

- ✓ *Minimalno 12 bodova u dijelu finansijske i operativne sposobnosti potrebno za dalje razmatranje prijedloga*



# FA Evaluation Evaluacija projekta

## *Financial and operational capacity 20 points*

- *experience of project management, technical expertise, management capacity, stable sources of funding*

## *Relevance 30 points transferred from the CN*

## *Effectiveness and feasibility of the operation 20 points*

- *Activities, plan, methodology, verifiable indicators*
- *Partners involvement, cross border aspect*

## *Sustainability of the operation 15 points*

- *Impact on target groups, multiplier effect, sustainability*

## *Budget and cost-effectiveness of the operation 15 points*

- *Ratio of costs and results, activities planned in budget*
- ✓ *Minimum 12 points in the financial and operational capacity required for further evaluation*

## **Eligibility verification** **Potvrda prihvatljivosti**

*Samo za preliminarno odabrane projekte*

- ✓ *deklaracija aplikanta će biti uspoređena sa dostavljenom dokumentacijom*
- ✓ *kriteriji dati u 2.1.1, 2.1.2 i 2.1.3 vodiča*

*Dokumenti iz PADOR-a*

- *Statuti i rješenja o registraciji aplikanta i svakog ko-aplikanta*
- *Obrazac pravnog entita LEF - **original***
- *Finansijska identifikaciona forma FIF – **original***
- *Dokumentacija za infrastrukturu*

## **Indicative timetable** Planirani rokovi

**Objavljen poziv za podnošenje koncepta projekta** *Launch*

**17. 10. 2016.**

**Rok za predaju koncepta projekta** *CN submission*

**02. 12. 2016.**

**Informacija o rezultatima evaluacije koncepta** *Info on CN*

**februar 2017**

**Dostavljanje projekata** *Full Application submission*

**april 2017**

## **Further info Dodatne informacije**

***DEVCO (EuropeAid)***

**<https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome>**

***Delegacija Europske unije u Bosni i Hercegovini***

**[http://europa.ba/?page\\_id=1084](http://europa.ba/?page_id=1084)**

***PADOR / PROSPECT***

**[EuropeAid-IT-support@ec.europa.eu](mailto:EuropeAid-IT-support@ec.europa.eu)**



*Hvala za pažnju.*

*Thank you for your attention.*